

**Clay County  
Forests and Farms Conservation Lands Program**

Form Received:	<b>Land Acquisition Property Nomination Form</b>	Application Number:
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**1 Applicant Information (The applicant does not have to be the property owner.)**

Applicant Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**2 Property Owner Verification**

Does the Applicant have an ownership interest in the property?  
 Yes      No      (If No, skip to #4)

**3 Access Authorization**

By signing below, I as the property owner, authorize County staff to access said property at reasonable hours and upon reasonable notice for the purpose of conducting such review as may be necessary to determine eligibility of the property. (Valid only if owner signs)

**Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

<b>4 Property Owner Information</b>	<b>5 Owner's Authorized Agent (if applicable)</b>
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Owner Name: _____	Agent's Name: _____
Street Address: _____	Street Address: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

**6 Project Information**

General Location (address, intersection, etc.): \_\_\_\_\_

Tax Parcel Number (if known): \_\_\_\_\_

Acreage to be considered for acquisition (if less than entire parcel): \_\_\_\_\_

If this application involves multiple contiguous parcels, please list the additional parcels in the box to the right:	
Does the property have a lien or other pertinent title encroachment?      Yes      No	If Yes, please explain:
Does the property have a billboard located on site?      Yes      No	Is the property currently being leased for agricultural purposes?      Yes      No

Briefly describe this parcel's environmental features, ecological significance, scenic beauty, wildlife habitat, and any negatives associated with the parcel, such as the presence of hazardous waste, exotic species of plants or animals, etc. Feel free to attach up to 10 pages of additional information, including pictures, illustrating why this site is suitable for acquisition by Clay County.

Proposed Purchase Type:      Conservation Easement      - or -      Full Fee Purchase

Committed Match* Funding Available? Yes      No	Committed Match Funding Amount: \$ _____	Match Funding Source: _____
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\* Committed Match: Funds are available and have been committed to this project.

As the landowner, are you willing to donate a portion of the value of the Property Sale or Conservation Easement Value?      Yes      No

What amount are you seeking in the sale?      \$ \_\_\_\_\_ (Staff will compare this amount to the property tax appraised value)

### **Additional Information (Optional)**

In addition to this form, up to 10 pages of text, maps, etc. may be attached for consideration. Providing supplemental information is optional but may assist Staff with the evaluation of the property.

#### **Examples:**

- A location map with the property outlined and any other important features (i.e. access points, roads, water bodies, landmarks, etc.)
- A topographic quadrangle map (U.S.G.S. with boundaries of property sketched in)
- Photographs or video representing the characteristics of the property
- Estimate of the market value (This can be documented with a property appraisal, if available, or asking price.)
- Documentation of owner(s) willingness to sell (this form may be found on the website)
- Description and analysis of environmental resources and features

#### **Please Return This Form to:**

**[LandConservation@claycountygov.com](mailto:LandConservation@claycountygov.com)**

Clay County Board of County Commissioners  
Forest and Farms Conservation Lands Program  
P.O. Box 1366, Green Cove Springs, FL 32043

#### **Questions?**

Contact staff at: [Dodie.Selig@claycountygov.com](mailto:Dodie.Selig@claycountygov.com) or  
[Samantha.Olsen@claycountygov.com](mailto:Samantha.Olsen@claycountygov.com)