

## 2026 CLAY COUNTY APPLICATION SCHEDULE FOR: REZONINGS, FUTURE LAND USE MAP AMENDMENTS AND CHANGES TO THE LAND DEVELOPMENT CODE

### Application Prerequisites:

- 1 - All Future Land Use and Zoning changes require a pre-app meeting with Planning & Zoning Staff prior to submittal.
- 2 - Rezoning Applications to PCD/PID/PUD must complete a review by the Development Review Committee (DRC) prior to application submittal.
- 3 - A meeting before the Citizen Advisory Committee (CAC) will be required if the property lies within the Planning District of one of the CAC's listed below.

### Citizen Advisory Committees

<b>OakLeaf Branan-Ridge CAC</b>												
<b>Location: Clay County Administration Bldg. (477 Houston Street, Green Cove Springs)</b>												
<i>1st Monday of the Month - 6:00 P.M.</i>	<i>Dec 1</i>	<i>Jan 5</i>	<i>Feb 2</i>	<i>Mar 2</i>	<i>Apr 6</i>	<i>May 4</i>	<i>Jun 1</i>	<i>Jul 6</i>	<i>Aug 3</i>	<i>Sep 14</i>	<i>Oct 5</i>	<i>Nov 2</i>

<b>Fleming Island CAC</b>												
<b>Location: Fleming Island Public Library (1895 Town Center Blvd., Fleming Island)</b>												
<i>3rd Wednesday of the Month - 6:00 P.M.</i>	<i>Dec 17</i>	<i>Jan 21</i>	<i>Feb 18</i>	<i>Mar 18</i>	<i>Apr 15</i>	<i>May 20</i>	<i>Jun 17</i>	<i>Jul 15</i>	<i>Aug 19</i>	<i>Sep 16</i>	<i>Oct 21</i>	<i>Nov 18</i>

<b>Lake Asbury-Penney Farms CAC</b>												
<b>Location: Clay County Administration Bldg. (477 Houston Street, Green Cove Springs)</b>												
<i>2nd Thursday of the Month - 6:00 P.M.</i>	<i>Dec 11</i>	<i>Jan 15</i>	<i>Feb 12</i>	<i>Mar 12</i>	<i>Apr 9</i>	<i>May 14</i>	<i>Jun 11</i>	<i>Jul 9</i>	<i>Aug 13</i>	<i>Sep 10</i>	<i>Oct 8</i>	<i>Nov 12</i>

<b>Middleburg-Clay Hill CAC</b>												
<b>Location: Middleburg Civic Center (2102 Palmetto Street, Middleburg)</b>												
<i>3rd Monday of the Month - 6:00 P.M.</i>	<i>Dec 15</i>	<i>Jan 20</i>	<i>Feb 17</i>	<i>Mar 16</i>	<i>Apr 20</i>	<i>May 18</i>	<i>Jun 15</i>	<i>Jul 20</i>	<i>Aug 17</i>	<i>Sep 21</i>	<i>Oct 19</i>	<i>Nov 16</i>

<b>Springs CAC</b>												
<b>Location: Clay County Administration Bldg. (477 Houston Street, Green Cove Springs)</b>												
<i>2nd Wednesday of the Month - 6:00 P.M.</i>	<i>Dec 10</i>	<i>Jan 14</i>	<i>Feb 11</i>	<i>Mar 11</i>	<i>Apr 8</i>	<i>May 13</i>	<i>Jun 10</i>	<i>Jul 8</i>	<i>Aug 12</i>	<i>Sep 9</i>	<i>Oct 14</i>	<i>Nov 4</i>

**Please Note the Following:**

- 1 - The Citizen Advisory Committees meet on an "as needed" basis when there are applications pending within the Planning District that they represent.
- 2 - Applications required to be heard before a CAC will be scheduled the month prior to the Planning Commission meeting.

### PLANNING COMMISSION

<b>FIRST PUBLIC HEARING</b>												
<i>1st Tuesday of Month - 5:00 P.M.</i>	<i>Jan 6</i>	<i>Feb 3</i>	<i>Mar 3</i>	<i>Apr 7</i>	<i>May 5</i>	<i>Jun 2</i>	<i>Jul 7</i>	<i>Aug 4</i>	<i>Sep 1</i>	<i>Oct 6</i>	<i>Nov 3</i>	<i>Dec 1</i>
Closing Date for Accepting Applications (60 days prior to meeting date)	Nov 7	Dec 5	Jan 2	Feb 6	Mar 6	Apr 3	May 8	Jun 5	Jul 3	Aug 7	Sep 4	Oct 2
Applicant to Post Signs for Rezoning or FLU Amendments (21 days prior to meeting date)	Dec 16	Jan 13	Feb 10	Mar 17	Apr 14	May 12	Jun 16	Jul 14	Aug 11	Sep 15	Oct 13	Nov 10

## BOARD OF COUNTY COMMISSIONERS

<b>SECOND PUBLIC HEARING</b>												
<i>4th Tuesday of Month - 5:00 P.M. ( OR AS SOON THEREAFTER AS CAN BE HEARD )</i>	<i>Jan 27</i>	<i>Feb 24</i>	<i>Mar 24</i>	<i>Apr 28</i>	<i>May 26</i>	<i>Jun 23</i>	<i>Jul 28</i>	<i>Aug 25</i>	<i>Sep 22</i>	<i>Oct 27</i>	<i>Nov 24</i>	<i>N/A</i>

***Please Note the Following:***

- 1 - The Applicant is responsible for the payment of all legal ad fees prior to the date of publication. In the event the fee is not paid in time, the application will be rescheduled and readvertised to the next available meeting date.
- 2 - Substantive changes submitted on/after the Closing Date will require the item to be heard at the following month's Planning Commission Meeting.
- 3- For Large Scale Land Use Amendments the 2nd Public Hearing is a Transmittal hearing before the Board of County Commissioners. The Adoption hearing before the Board will be scheduled after State review comments are received by the County.

## BOARD OF ADJUSTMENT

<b>PUBLIC HEARING</b>												
<i>4th Thursday of Month - 6:00 P.M.</i>	<i>Jan 22</i>	<i>Feb 26</i>	<i>Mar 26</i>	<i>Apr 23</i>	<i>May 28</i>	<i>Jun 25</i>	<i>Jul 23</i>	<i>Aug 27</i>	<i>Sep 24</i>	<i>Oct 22</i>	<i>TBD</i>	<i>TBD</i>
Closing Date for Accepting Applications (39 Days prior to meeting date)	Dec 12	Jan 16	Feb 13	Mar 13	Apr 17	May 15	Jun 12	Jul 17	Aug 14	Sep 11	TBD	TBD
Applicant to Post Signs (21 days prior to meeting date)	Jan 1	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	TBD	TBD
Legal Ad Publication Date (14 days prior to meeting date)	Jan 8	Feb 12	Mar 12	Apr 9	May 14	Jun 11	Jul 9	Aug 13	Sep 10	Oct 8	TBD	TBD

***Please Note the Following:***

- 1 - The Applicant is responsible for the payment of all legal advertisement fees prior to the publication date of the legal ad. In the event the fee is not paid in time, the application will be rescheduled and readvertised to the next available meeting date.