

BOARD OF COUNTY COMMISSIONERS

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CLAY COUNTY

Public Works Department/Traffic Division
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MEMORANDUM:

April 01, 2009

On March 10, 2009 the Clay County Board of Commissioners adopted the Florida Department of Transportation (FDOT) Highway Safety Memorial Markers program. This will allow for the placement of Memorial Markers caused by traffic accidents on Clay County maintained road Right of Ways.

The public may request a Memorial Marker through the county web site or by contacting the Clay County Public Works Department. All procedures and request forms can be downloaded off the Clay County Web Site under Department Listing- Public Works/ Traffic operations.

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Approved:

Effective: March 15, 2007
Office: Maintenance
Topic No: 850-050-004-c


Stephanie Kopelousos
Interim Secretary

HIGHWAY SAFETY MEMORIAL MARKERS

PURPOSE:

The purpose of this procedure is to provide guidance for the uniform placement of memorial markers within the State Highway rights of way to memorialize people who have died as a result of a vehicle related crash.

AUTHORITY:

Sections 334.044 and 336.045, Florida Statutes (F.S.)
Chapter 316, Florida Statutes (F.S.)

SCOPE:

This procedure mainly affects Maintenance personnel responsible for the construction, placement and maintenance of memorial markers.

GENERAL INFORMATION:

In order to increase public awareness of highway safety, it is the Florida Department of Transportation's (FDOT) policy to allow placement of memorial markers within the State Highway rights of way to:

- (A) Memorialize people who have died as a result of a vehicle related crash.
- (B) Remind motorists to protect human life by driving safely.

The cost for the construction, installation, maintenance and removal of the memorial marker will be borne by the FDOT. Memorial markers will be allowed to remain for a minimum of one (1) year.

1. REQUEST FOR MEMORIAL MARKER

Requests for memorial markers within the State Highway rights of way shall be submitted in writing to the applicable FDOT Maintenance Engineer. Requests may be made by immediate family members or friends, with requests from friends requiring the approval of the deceased's immediate family.

Normally, the marker should remain in place one (1) year unless it becomes necessary to remove it due to construction or maintenance purposes. If, after one (1) year, the marker has been removed for any reason, it may be replaced by following the initial request procedure above.

Memorial markers will be constructed and installed by FDOT within the right of way limits on state roads only, in accordance with **Attachment A**. Memorial markers will not be allowed within the limits of active construction work zones.

There shall be no activities while the memorial marker is in place that pose a safety hazard to the public or violate any provisions of **Chapter 316, F.S.**, concerning stopping, standing, parking or obstruction of traffic on public roads. Memorial markers shall not be erected where they are prohibited by the local governmental entity.

It is understood, particularly for urban area curb and gutter sections, the memorial marker may not necessarily be placed at the exact location of the fatality due to restricted space/right of way, property owner complaints, or other constraints. Exact location will be at the discretion of the Maintenance Engineer.

2. MARKER DESIGN/INSTALLATION (See Attachment A)

The memorial marker shall consist of a 15" diameter aluminum sign panel with a white background of engineering grade sign sheeting, and black letters.

The marker shall be located at the edge of the mowing limits.

The post for installing a memorial marker shall be a standard five (5) ft. metal delineator post (less than four (4) lb/ft). Placement of the deceased's name on the memorial will be at the immediate family's option. Any other additional decorations or ornaments will not be allowed.

NOTE: The 2.5" dimension on the post is not critical.

3. TRAINING:

No training is required by this procedure.

4. FORMS

No forms are required by this procedure.