JOB VACANCY BULLETIN 2010

CLAY COUNTY BOARD OF COMMISSIONERS

2010

JOB TITLE: **Laborer** DEPARTMENT: **Public Works/3701**

SALARY: **$9.00 hr/18,720.00 annualized** LOCATION: **5 Esplanade Ave., GCS**

JOB GRADE: **002**

JOB DESCRIPTION SUMMARY*

GENERAL DESCRIPTION OF DUTIES:

- Assists in the construction, repair and maintenance for County right-of-ways, roads, bridges, drainage systems, facilities and equipment

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Gathers tools and supplies to be used at worksite.
- Assists in lifting, positioning, and fastening objects such as culverts, fence posts, bridging timbers, sandbags, etc.
- Assists in the cutting and clearing of grass, weeds, brush and trees on County right-of-ways.
- Directs traffic in work zones for work crews and equipment.

MINIMUM REQUIREMENTS:

- High School diploma or general education degree (GED).
- Must have a valid State of Florida Driver's License (CDL Class C or above preferred).
- Work Zone Traffic Control Safety Certificate desirable.

KNOWLEDGE/SKILLS/ABILITIES:

- The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.
- While performing the duties of this job, the employee is frequently required to stand; walk; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.

WORK ENVIRONMENT:

- While performing the duties of this job, the employee regularly works outside in inclement weather conditions.
- The employee frequently works near moving mechanical parts.
- The employee is frequently exposed to fumes or airborne particles and toxic or caustic chemicals.

FINAL EXPIRATION DATE: UNTIL FILLED

A DRUG-FREE WORKPLACE – E.O.E.

*COMPLETE JOB DESCRIPTION ON FILE IN HUMAN RESOURCES DEPARTMENT