

### **Reciprocity From Us To Another County**

- You need to contact the county or city you wish to reciprocate with to see what their regulations are (i.e. if you hold a license that you received from the grand fathering period, most counties will not reciprocate a grand fathered license – they usually require a particular passing score, etc.).
- You will need to send a cashier's check or money order for \$25.00 for **each** letter of reciprocity you would like sent.
- You will need to send a letter stating the license holder's name, license number and where you would like the letter of reciprocity sent.
- If you have a fax number, we would be glad to fax a copy of the letter to the agency followed by a hard copy of the letter. All letters of reciprocity must be sent through the mail. You cannot pick a letter up and deliver it yourself. All letters are done the same day information is received unless you wait until the end of the day to get information to us.