

Fire Safety

This cannot be done through the mail. It has to be done in person. Call with any questions at the phone numbers listed on the Building Department's Home Page.

Is this what you really need?

A Fire Safety Permit is for businesses that are **NOT** doing renovations other than painting and cleaning. If you purchase a Fire Safety Permit and the inspector comes to do inspections and discovers that work other than the above mentioned is being done, the inspector will leave a red tag for work to cease immediately. At that time you will need to obtain the correct permit so you may continue work.

(Obtaining the incorrect permit to begin with will be an added expense since your new permit will have a MINIMUM fee of \$50.00).

If any other work is being done you will need a repair and remodel permit, **NOT A FIRE SAFETY PERMIT**. You will need to submit plans to the Engineering Department to be routed to the applicable departments for review and approval. Please check with the Engineering Department to determine how many sets of plans must be submitted.

NO CONSTRUCTION WORK IS TO BE DONE UNDER A FIRE SAFETY PERMIT.

Please obtain the appropriate permit in the beginning to eliminate any problems which will hold you up!

IF YOU FEEL THAT A FIRE SAFETY PERMIT IS WHAT YOU NEED, THEN YOU WILL NEED TO BRING THE FOLLOWING DOCUMENTATION:

- 1. Signed Lease Agreement**
If the Lease Agreement is a thick document, you may bring the front pages showing lessor and lessee with the information regarding the site and the signed signature page.
- 2. Meter Number**