

MINUTES
CHARTER REVIEW COMMISSION
ORGANIZATIONAL MEETING
November 4, 2009
7:00 pm, BCC Meeting Room

The Charter Review Commission (CRC) met on Wednesday, November 4, 2009, 7:00 p.m., in the BCC Meeting Room, 4th floor of the Administration Building, 477 Houston Street in Green Cove Springs. Those in attendance are listed on the attached sign-in sheet. Rod D. Swartz and Keith R. David (hospitalized) were not in attendance.

County Attorney Mark Scruby introduced himself and welcomed the 2009/2010 CRC. Mr. Scruby spoke at length regarding the function of Clay County's Home Rule Charter and what the CRC is expected to accomplish during their session. Other items of discussion included the following: History of the Home Rule Charter; Home Rule Charter Article IV; Section B(3); Government-in-the-Sunshine Law; accessing past CRC minutes through the county's website at: www.claycountygov.com; requirement for meeting notices; guest speakers, public comments and participation, CRC funding and the Code of Ethics.

Personal email accounts are subject to public records law and open to the public. Individual county email accounts will be set up for the CRC to use during their session by IT Director Scott Kerr. All incoming and outgoing emails will be copied to each CRC member.

Introduction of the CRC as follows:

Bob Rinker: Resided in Clay County since 1972; Retired US Naval Officer; retired faculty from FCCJ/UNF.

Joe Mobley: Work in government relations; represent clients primarily before the legislature in Tallahassee.

Walter H. Rountree: United States Marine retired, Chairman of the Clay County Advisory Committee for the first comprehensive plan that Clay County had, Jacksonville Chamber of Commerce on the business development, Chairman of the Clay County Environmental Sub Committee, basic background is Civil Engineering, Director of Public Services for the City of Green Cove Springs, Manager at the Clay County Utility Authority.

Helen M Mohorich: A resident of Green Cove Springs; Retired Naval Officer; a Political Science Major with a Masters Degree and specialty in Long-range Planning/Organizational Management/Financial Management.

Bryan Campbell: A resident of Clay County since 2002; Director of Public and Media Relations for the American Association of Clinical Endocrinologists in Jacksonville.

Mark J. Easterling, Sr.: A resident of Clay County since 1971; owner and operator of Florida Pump Service, Inc. since 1997 - currently retired; served as a past President of the Clay County Chamber of Commerce; currently involved with the Rotary.

Michael Kerekes: Grew up in Clay County; Senior at Jacksonville University, studying Political Science and Finance; Chairman of the Precinct Development Committee for the Clay County Republican Executive Committee; and worked on local and national campaigns.

Ann Wiggins: A resident of Clay County since 1976; past Superintendent of Clay County Schools.

Thomas Nazworth, Sr.: Worked 44 years as Project Manager over the Engineering Division with Pipefitter and Plumber Local Union; currently retired.

Stanley F. Pfenning: Resident of Clay County since 1967; operates a word processing/typing business; operated a residential and commercial remodeling and new construction business; currently studying for a paralegal degree.

Frank F. Andrea: Resident of Clay County since 1996; the Managing Director and Financial Advisor for Florida First Coast Credit Union; founder of the Fleming Island Athletic Association; served on the First Coast Pop Warner Conference for the past three years; Assistant Commissioner at Ridgeview High School SAC Committee.

David Mickel: Resident of Clay County since 1990; an Avionic Supervisor at Pegasus Technologies, Inc. in Green Cove Springs.

Joseph Anzalone: Relocated to Clay County from New Jersey in 2005; owns a media marketing/advertising company in Clay County; former director for the Clay County Chamber of Commerce; currently the Charter President for the Rotary Club established in Orange Park.

Nominations for Chair of the 2009/2010 CRC

1. Nomination of Ann B. Wiggins
2. Nomination of Mark J. Easterling, Sr.
3. Nomination of Joe Mobley (Declined)
4. Nomination of Michael Kerekes (Declined)

Chair nominee Ann B. Wiggins received eight (8) votes; Vice Chair nominee Mark J. Easterling, Sr. received five (5) votes.

With eight (8) votes, Ann B. Wiggins was voted as Chair for the 2009/2010 CRC.

Madam Chair Wiggins opened the floor for nominations of Vice Chair.

Nominations for Vice Chair of the 2009/2010 CRC

By affirmation, Mark J. Easterling, Sr. was voted as the Vice Chair of the 2009/2010 CRC.

Madam Chair Wiggins opened the floor to discuss CRC meeting dates and time.

Joe Mobley moved, seconded by Michael Kerekes, **motion was withdrawn** to establish the first and third Monday of each month as regular meeting days. It was the general consensus that a proposed schedule be presented at the next CRC meeting based on the first and third Monday of each month.

After discussion, Walter H. Rountree moved, seconded by Stanley F. Pfenning, **and carried 13-0, to establish the BCC Meeting Room as the CRC's regular meeting location.**

After discussion, Joe Mobley moved, seconded by Thomas Nazworth Sr., **and carried 13-0, for the next CRC meeting to be held Monday, November 16, 2009, 7:00 p.m. in the BCC Meeting Room.** It was the general consensus that December 7, 2009 would be the only meeting in December.

After discussion, CRC member Joseph Anzalone was designated to research and provide a report at the next CRC meeting regarding the possibility of remote access to other areas of the county for CRC meetings.

After discussion, it was the general consensus of the group to invite the county manager and elected officials as guest speakers over the next several CRC meetings; speaking for about 30 minutes regarding their experience working under the Home Rule Charter

and if they feel the charter should be revised in any way. No more than two guests will be invited per meeting to include: County Manager Fritz Behring, Sheriff Rick Beseler, Property Appraiser Roger G. Suggs, Tax Collector Jimmy Weeks, Clerk of the Court James B. Jett, and Supervisor of Elections Chris H. Chambless.

Discussion ensued regarding violating the Sunshine Law; it was the general consensus to contact County Attorney Mark Scruby for any questions or concern until such time an issue should arise to retain outside counsel.

After discussion, Stanley F. Pfenning moved, seconded by Thomas Nazworth, Sr., **motion failed 3-10, to allow five minutes for public comments.**

Bryan Campbell moved, seconded by Mark J. Easterling, Sr., **motion carried 13-3 to limit public comments to three (3) minutes unless a request is made to extend the time.**

Stanley F. Pfenning moved, seconded by Helen M. Mohorich, **motion carried 13-0 to use comment cards for public comments at all CRC meetings.**

PUBLIC COMMENTS

- Durwood Smith, 3116 Moody Avenue, Orange Park: Thanked the CRC for taking on the task.
- Bill Garrison, 5288 County Road 218, Middleburg: Thanked the CRC for their willingness to participate; spoke about utilizing technology for remote access and keeping costs in check; spoke about limited public participation; advised the CRC to view other charters; suggested reading our charter repeatedly; suggested the CRC work based on the final due date; recommended hiring an independent attorney for the purpose of maintaining their independence; commented that three minutes was enough time for public comments.

There being no further business, the meeting adjourned at 8:50 p.m.


Madam Chair Ann B. Wiggins


Recording Secretary Ann Mitchell

**2009/2010 CHARTER REVIEW COMMISSION (CRC)
ORGANIZATIONAL MEETING
November 4, 2009
7:00 pm, BCC Meeting Room**

Introduction of County Attorney Mark Scruby

- Discuss notification of appointments
- Discuss the function of the Charter form of County Government
- Explanation of the Government-in-the-Sunshine Law
- Explanation of duties of the CRC as set forth in the Charter
- Code of Ethics
- Past CRC agendas, minutes and amendments available on the county's website at: www.claycountygov.com
- Newspaper notification for CRC meetings require a week notice
- Participation from members and the public

Individual Introduction/Background of CRC members

Appointments of the Chair and Vice-Chair

Discussion of CRC meeting dates

CRC Member Comments

Public Comments

Adjourn

**2009/2010 CHARTER REVIEW COMMISSION
SIGN-IN LOG**

BCC Meeting Room

November 4, 2009

7:00 p.m.

NAME	Email or Phone Number
HELEN M. MOHORICH	hmm23@msn.com
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THOMAS E. NAZWORTH SR.	269-3236 cel #660-252
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